



## Registration form

# LSAC Data Users Workshop—5 July 2016

Australian Institute of Family Studies, Level 20, 485 La Trobe Street, Melbourne, Victoria

TAX INVOICE  
 ABN 64 001 053 079

### Important information

- Please write in BLOCK letters and complete one form per person.
- Faxed registration forms will only be confirmed if credit card details, including signature, are complete.
- Cheque payments will only be received up until **27 May 2016**. After this date, credit card payment is required.
- All prices quoted are in Australian dollars and are inclusive of 10% Goods and Services Tax (GST).
- By completing this form, you have read, understood and agree to cancellation policies and the privacy statement on this form.
- This document becomes a tax invoice for GST purposes upon completion of payment.

### Personal details

Title: \_\_\_\_\_ First name: \_\_\_\_\_ Surname: \_\_\_\_\_

Position: \_\_\_\_\_

Organisation: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email address: \_\_\_\_\_

Dietary requirements: \_\_\_\_\_

Registration type	Amount Paid on or before 1 July 2016
<input type="checkbox"/> Workshop registration—Full	\$200
<input type="checkbox"/> Workshop registration—Student	\$150
<b>TOTAL PAYABLE</b>	

### Inclusions

Workshop registration includes data training and catering on **5 July 2016**.

## LSAC Data Users Workshop

### Payment

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#### Cheque payment

Cheque payable to "Australian Institute of Family Studies".

Note that international cheques should be paid by bank draft in Australian Dollars drawn on an Australian bank. Cheques will **not** be accepted after **27 May 2016**.

#### Credit card payment

Mastercard     Visa

Card number:     |     |     |

Cardholder's name: \_\_\_\_\_

Cardholder's signature: \_\_\_\_\_ Expiry date: \_\_\_\_\_ / \_\_\_\_\_ (month/year)

### Submit form

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Please complete and return this form to:

LSAC Data Manager  
Australian Institute of Family Studies  
Level 20, 485 La Trobe Street  
Melbourne VIC 3000, Australia

Phone: +61 3 9214 7888  
Fax: +61 3 9214 7839  
Email: aifs-lsac@aifs.gov.au

**Confirmation of receipt of registration will be provided within 10 business days.**

### Cancellation and privacy statement

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#### Registration – Workshop

Cancellations of workshop registrations will be accepted and full registration fees refunded if they are received by the Australian Institute of Family Studies in writing by **Friday 1 July 2016**. No refunds will be made after that date or for non-attendance at the workshop. Transfers to another person are permitted at any time prior to the event.

#### Privacy statement

The Australian Institute of Family Studies (AIFS) is bound by and committed to supporting the Australian Privacy Principles set out in the *Privacy Act 1988*. Information collected in respect of the workshop will only be used for the purposes of planning and conducting the workshop, to assist with the planning and development of future AIFS conferences and events, and for the compilation and analysis of attendance statistics (in a de-identified format).

Please contact AIFS if you have any questions or concerns about providing your personal information to us. AIFS has a privacy policy and can be viewed at <[www.aifs.gov.au](http://www.aifs.gov.au)>. This policy sets out the way we handle personal information and how to contact us.

**Please retain a copy of this form for your records.**

**This document becomes a tax invoice for GST purposes on completion of payment.**